

West Virginia Traumatic Brain Injury (TBI) Waiver Application Through Enrollment Process

MNER

- You or your physician submits Initial TBIW Medical Necessity Evaluation Request (MNER) to Acentra Health
- Acentra Health will process and, if complete and correct, will send you a letter and the Long Term Care Medicaid application.

FE

- You complete the Long Term Care Medicaid application and send it back to the Long Term Care Unit-Department of Human Services. (DoHS)
- The DoHS worker evaluates your income and assets to see if you are financially eligible

ME

- Once Acentra Health receives an "approved" DHS-2 form (meaning you are financially eligible), they will call you to schedule your medical eligibility evaluation
- Acentra Health will come to your home and complete the medical eligibility assessments

MEL

- Once you are approved both financially and medically for Traumatic Brain Injury Waiver, you will be placed on a Managed Enrollment List (MEL - or wait list) until a slot is available

Release

- Once your slot is available, Acentra Health will send you a letter
- You must respond to the letter with your choice of Service Delivery Model and agencies (if you choose to have agencies manage your services)
- Acentra Health will let your agencies know you have chosen them and they will help you get enrolled on the program

FE

- Acentra Health will send the White DHS-2 to the DoHS for financial eligibility determination.
- You may or may not have to complete the Long Term Care application again, if so complete it immediately
- The DoHS will notify Acentra Health whether you are financially eligible

Enroll

- If financially eligible, Acentra Health will verify and enroll you onto the program
- Acentra Health will tell your agency when you can start services

Re-eval

- Every year you are enrolled on the program, you will be reevaluated medically by Acentra Health and financially by the DoHS to make sure you are still eligible for the program.